Nova Workforce Development Division

Industry Certifications

INFORMATION TECHNOLOGY

CompTIA® A+
- CompTIA® A+ Certification Essentials: Hardware
- CompTIA® A+ Certification Essentials: Software

CompTIA® Network+ and Security+
- CompTIA® Network+
- CompTIA® Security+

Cisco Certified Entry Networking Technician (CCENT)
- Interconnecting Cisco Networking Devices: Part 1

Cisco Certified Network Associate (CCNA)
- Interconnecting Cisco Networking Devices: Part 2
- Network Fundamentals
- Cisco Router & IP Routing Protocols
- Network Security & Virtual Private Networks
- Switching Technologies & VLANs
- Wireless Networking

Systems Security Certified Practitioner (SSCP®)

CompTIA® Advanced Security Practitioner (CASP®)

Certified Information Systems Security Professional (CISSP®)

Microsoft Office Specialist (MOS)
- MS Word Introduction / Intermediate
- MS Excel Introduction / Intermediate / Advanced
- MS Excel 2010: The Power of PivotTables
- MS PowerPoint Introduction / Intermediate
- MS Access Introduction / Intermediate
- Outlook 2010 Basics
- Microsoft Office Boot Camp

Intuit® QuickBooks Certified User (QBCU)

MICROSOFT WINDOWS CERTIFICATIONS

Installing and Configuring Windows Server 2012 R2 (70-410)
(Credit toward MCP, MCSA, MCSE)
- Installing and Configuring Windows Server 2012 R2

Administering Windows Server 2012 R2 (70-411)
(Credit toward MCP, MCSA, MCSE)
- Administering Windows Server 2012 R2

Configuring Advanced Windows Server 2012 R2 Services (70-412)
(Credit toward MCP, MCSA, MCSE)
- Configuring Advanced Windows Server 2012 R2 Services

Windows 7, Configuring
(Credit toward MCP)
- Windows 7 Configuration (70-680)

MCP: Microsoft Certified Professional
MCSA: Microsoft Certified Solutions Associate
MCSE: Microsoft Certified Solutions Expert

KEY
Certification Licensing Authority
- Courses/requirements that support certification

ALL COURSES MAY NOT BE OFFERED EVERY SEMESTER. FOR MORE INFORMATION ON INDUSTRY CERTIFICATIONS AND CLASSES, CONTACT OUR PROGRAM DEVELOPERS:

TRADES/INDUSTRY/GENERAL INTEREST  Pat Carrow | pcarrow@nvcc.edu
BUSINESS & CAREERS  Martha Kossoff | mkossoff@nvcc.edu
HEALTHCARE  Katie Jennings | kjennings@nvcc.edu
AHA/ECC  April McMullen-Eldert | ameldert@nvcc.edu
ESL  Keila Louzada | klouzada@nvcc.edu
IT  Scott Wood | swood@nvcc.edu

V.3: MARCH 10, 2016
nvcc.edu/workforce
Industry Certifications

BUSINESS & PROFESSIONAL

Associated Certified Coach (ACC)
International Coach Federation
• Credential available via IFC Portfolio Path

Certified Administrative Professional (CAP)
International Assn. of Administrative Professionals – IAAP

Certified Bookkeeper
American Institute of Professional Bookkeepers
• Course supports preparation for national exam (not included with course)

Certified Interior Decorator
Certified Interior Decorators International®
• Completion of all 3 courses allows entrance to CID® exam

Enrolled Agent
Licensed by the Internal Revenue Service
• SEE Exam Prep: Individual Taxes
• SEE Exam Prep: Business
• SEE Exam Prep: Ethics

ITIL Foundation Certificate in IT Service Management

TRADES & INDUSTRY

Basic & Advanced Contractor Licensing
Virginia Board for Contractors and the Dept. of Professional and Occupational Regulation (DPOR)
• Successful course completion fulfills the 8-hour pre-licensing requirement and is reported to the Virginia Board for Contractors

Certified Copper Network Cabling Technician I (C-Tech/Leviton)

Certified Welder
American Welding Society

Notary Public
• Preparation course for Virginia notary application

Project Management Professional
Project Management Institute (PMI)
• CEU’s awarded for completed courses satisfy educational requirements needed to apply for PMI’s PMP or CAPM exams
• PMP & CAPM Exam Preparation meets requirements for PMP and CAPM Exams

ServSafe® Food Protection Manager
National Restaurant Association
• Course provides knowledge needed to pass the ServSafe® Food Protection Manager Certification Exam administered at the end of the class

Virginia Life, Health and Annuities Insurance
Virginia Assn. of Insurance Agents (VAIA)
• Offered in conjunction with VAIA as a preparation course

Virginia Property & Casualty Insurance
Virginia Assn. of Insurance Agents (VAIA)
• Offered in conjunction with VAIA as a preparation course

Continuing Education for Tradesmen
Virginia Board for Contractors and the Dept. of Professional and Occupational Regulation (DPOR)
Electricians, Gas Fitters, Mechanical (HVAC) and Plumbers who are already licensed fulfill their requirement/s as part of their licensing process

ALL COURSES MAY NOT BE OFFERED EVERY SEMESTER. FOR MORE INFORMATION ON INDUSTRY CERTIFICATIONS AND CLASSES, CONTACT OUR PROGRAM DEVELOPERS:

TRades/IndUstry/GENeral INTEREST  Pat Carrow  |  pcarrow@nvcc.edu
bUsiness & careeRs  Martha Kossoff  |  mkossoff@nvcc.edu
heALTHeCare  Katie Jennings  |  kjennings@nvcc.edu

AHA/ECC  April McMullen-Eldert  |  ameldert@nvcc.edu
Esl  Keila Louzada  |  klouzada@nvcc.edu
IIT  Scott Wood  |  swood@nvcc.edu
HEALTHCARE & DENTAL

AMERICAN HEART ASSOCIATION (AHA) CERTIFICATES
AHA Disclaimer: The American Heart Association strongly promotes knowledge and proficiency in all AHA courses and has developed instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the AHA. Any fees charged for such a course, except for a portion of fees needed for AHA course materials, do not represent income to the AHA.

HeartSaver First Aid with CPR and AED
- HeartSaver First Aid with CPR and AED - OR - HeartSaver First Aid with CPR and AED - Hybrid

HeartSaver CPR with AED
- HeartSaver CPR with AED - OR - HeartSaver CPR with AED - Hybrid

HeartSaver First Aid
- HeartSaver First Aid - OR - HeartSaver First Aid - Hybrid

Basic Life Support for Healthcare Providers

Basic Life Support Instructor
- BLS Instructor

Advanced Cardiac Life Support
- Advanced Cardiac Life Support - OR - Advanced Cardiac Life Support – Renewal - OR - Advanced Cardiac Life Support – Hybrid

Advanced Cardiac Life Support Instructor
- ACLS Instructor

Pediatric Advanced Life Support
- Pediatric Advanced Life Support - OR - Pediatric Advanced Life Support - Renewal

Pediatric Advanced Life Support Instructor
- PALS Instructor

DENTAL CERTIFICATES

Dental Hygiene Local Anesthesia and Nitrous Oxide
Meets requirements for Virginia State Board of Dentistry certification

Dental Radiation Safety
Meets requirements for Virginia State Board of Dentistry certification

CAREER CERTIFICATES

Dental Assistant
Dental Assistant National Board (DANB)
- CDA Exam*

Licensed Practical Nurse (LPN)
Virginia Board of Nursing
- LPN Exam*

Certified Nurse Aide (CNA)
Virginia Board of Nursing
- CNA Exam*

Certified Clinical Medical Assistant (CCMA)
National Health Career Association (NHA)
- CCMA Exam*

Certified Medical Administrative Assistant (CMAA)
National Health Career Association (NHA)
- CMAA Exam*

Certified Billing and Coding Specialist (CBCS)
National Health Career Association (NHA)
- CBCS Exam*

Pharmacy Technician Certification
Pharmacy Technician Certification Board
- PTCB Exam*

*Successful completion of each program meets eligibility requirements for the Exam.

ALL COURSES MAY NOT BE OFFERED EVERY SEMESTER. FOR MORE INFORMATION ON INDUSTRY CERTIFICATIONS AND CLASSES, CONTACT OUR PROGRAM DEVELOPERS: