TELEVISION CENTER
CONTRACT PRODUCTION FEES

User Categories
Fees for each user category are based on the amount of financial support already given by
the Commonwealth of Virginia and the Virginia Community College System.

User categories are assigned to the requesting organization by the Vice President of
Instructional & Information Technology and are subject to negotiation for long-term
regular use agreements with Northern Virginia Community College.

User Category 1: NVCC College Departments or Offices. (Call the Television Center
Manager to discuss costs.)
User Category 2: Other Virginia State Colleges.
User Category 3: Virginia State Agencies.
User Category 4: County Agencies, Public Schools, out-of-state colleges, non-profit
organizations, professional associations as approved by the Dean.
User Category 5: For-profit agencies and businesses, not-for-profit agencies where their
costs are being recovered by grants, registration fees, or similar cost-recovery
assessments.

Discounts and Negotiated Fees
All Rates are subject to a negotiated discount for long-term or regular use agreements
with the college. Final determination on rates for long-term regular use will be by the Vice
President of Instructional & Information Technology.

Availability of Facilities for Use
Use of the facilities of the NVCC Television Center will be subject to availability, prior
scheduling and technical capacity of the equipment. Activities of the Extended Learning
Institute and other approved college-wide activities shall take precedence over scheduled
use by other groups, offices or agencies. The Vice President of Instructional &
Information Technology will make every effort to schedule facilities for optimum use by
all requesting interests.
The Vice President of Instructional & Information Technology reserves the right to
cancel any scheduled activities that do not meet the standards, conditions or safeguards
outlined in the NVCC Administrative Services Procedures Manual, Section 31.

All fees assume activities during normal college administration working hours. Activities
requiring technical or support staff during overtime hours will be charged an additional fee
to reimburse the center for the added personnel costs. Television Center staff is normally
available between 8:30 a.m. and 5:30 p.m., Monday through Friday, not including
scheduled College holidays.
NVCC Television Center  
Contract Fees

_Satellite Teleconference Receive Site_

<table>
<thead>
<tr>
<th>User Category</th>
<th>Per Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 - Other Colleges</td>
<td>$ 90</td>
</tr>
<tr>
<td>3 - State Agencies</td>
<td>$120</td>
</tr>
<tr>
<td>4 - Other Agencies</td>
<td>$190</td>
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<tr>
<td>5 - Commercial</td>
<td>$275</td>
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</tbody>
</table>

**Fees Include:**
- Technician
- One Satellite Receive Dish (C or KU Band)
- One Room seating 25 maximum
- Use of Telephone for Q&A

**Extra Cost:**
- VHS Recording of Conference (if allowed by producer)
- Conference Coordinator

**Note:** Other Agencies and Commercial clients viewing the down-link at the Ernst Community Cultural Center deduct $50.00 from the 4 hour minimum above.

**Fees for use of the Ernst Cultural Center are in addition to the fees above.**