Members Present: Ms. Calobrisi, Dr. Buchanan, Vice President Dimkova, Dr. Foxworth, Vice President Gabriel, Dr. Hill, Dr. Leidig, Dr. Sachs, and Acting President Schiavelli.

Guests: Ms. Diana Cline, Budget Director

Enrollment Report

Dr. Gabriel distributed the weekly enrollment report for the summer session, still very early for any final predictions, but that showed a negative 16.3 percent. He indicated that each day the negative numbers are being reduced by one percent. The only campus in positive enrollment numbers was the MEC, with an increase of 4.9.

OIR is getting the word out to current students with posters and letters to all students registered this semester. Post cards are being sent to approximately 8,000 potential transient students in the hope to garner 50% of this group for the summer. NOVA’s high school outreach specialists are being contacted now and OIR is targeting 16,000 high school students and parents.

Dr. Schiavelli pointed out that the cumulative enrollment of all the campuses was the important factor in capturing an overall funding base with the eventual allocation to the campuses contingent on the level of each campus growth.

Student Success Investments

Dr. Schiavelli reiterated that with the new state funding model, a portion of the college’s state allocation is now subject to meeting student success criteria that will have to match VCCS criteria. He emphasized the importance of developing and having metrics in place within three years and investing now in significant student success strategies with the goal to increase graduation and transfer rates.

Dr. Gabriel explained that four percent of the 2015-16 annual budget must be allocated to student success initiatives and the pathway to accomplish this is to continue to redesign NOVA for greater student success. NOVA has excelled in student success metrics in the last seven years and is expected to improve on its own performance, but he emphasized that it is critical that the college place more effort on increasing selected student success metrics. He distributed ten categories in which funding could be distributed to form the student success strategies for the next fiscal year and onward for Council member review:

- Refine and implement PCI more effectively.
- Evaluate and refine the current developmental education implementation.
- Establish a revamped student orientation model.
- Enhance the intake process and onboarding activities.
- Revamp GPS by increasing the use of selected tools (Hobsons and SAILS) and provide additional support to all campuses.
- Provide support and supplemental instruction to students in ENG 111/ENF 3, MTH 151 and MTH 163.
- Review and increase the effectiveness of tutoring services on each campus.
- Increase staffing by six full-time student success specialists to work with student success coordinators on campuses.
- Review salaries for the first year advisors to make them equitable across the college.
- Launch a well-planned student completion initiative to increase graduation and transfer rates.

In summary, Dr. Schiavelli underscored the need to know additionally what student success should look like for each demographic group of students and how the college can tailor support systems to better respond to the needs of each type of student, whether first-time to college, international, adult, Veteran or other. He asked the Provosts to give thought to the 10 initiatives and how they would translate on their campuses.

**VCCS Funding Model Criteria**

Ms. Cline distributed a preliminary draft of the fiscal year 2016 budget that included state appropriated budget drivers, tuition and fees budget drivers, tuition revenue projections, obligations against resources, salary increase obligations, FY2016 funding sources, FY 2016 funding obligations and the common definitions used for metrics and data collection.

- **FY2016 Budget Development:** The funding model is based on academic outcomes with metrics and common definitions. This model moves from entirely growth based to 80% growth and 20% performance based. The completion model will be embedded into the funding process, points will be awarded, and the college will be ranked according to student success rates.

- **Salary Increase Scenarios:** VCCS has mandated across-the-board salary increases of 2% for all faculty (including adjunct faculty) and 3% for all classified staff. Dr. Schiavelli stated every effort will be made to shore up faculty salaries when the college receives word on final state funding.

- **Discretionary Fund Allocations:** With a projected overall revenue shortfall of approximately 6 million dollars, three reduction strategies were presented for Council members to review and then determine whether one or all would be appropriate and would work on their campuses.

Dr. Schiavelli called for a proposal that both accommodates and incorporates growth, program mix and whether or not head count should be included and/or whether head count makes a difference, and whether the discretionary allocation for ELI makes sense. He also highlighted the need to craft something more understandable, more transparent and more predictable in connection with the discretionary fund.
• **Use of Wage Employees:** Hourly wage expenditures for P14s by campus and college division and excluding work study and student hires were distributed to all Council members and they totaled slightly more than 7 million dollars.

Dr. Schiavelli asked Council members to take a look at their projected expenditures and think about the possibility of other options on the use of wage employees such as combining workloads to reduce the numbers of P14s and/or combining work responsibilities in order to move P14 positions into better permanent P3 positions.

Dr. Schiavelli called for 3 conversations on budget methodology to include what we know now, what we need to know, and what the proposed increases will be before the final budget is determined.

College Recorder: Ms. Norie Flowers