Manassas Campus Council 16 January 2015


I. Introductions

II. Approval of minutes of 21 November (via email poll)

III. Old Business

A. Handicap doors in Parrish Hall

1. Facilities management is looking into the situation and Dan Bieger will come to our next meeting.

2. Lynn bowers suggested writing a proposal to the Provost’s Staff to put this on the agenda.

B. Printers in computer classrooms

1. Lynn Bowers commented on the high cost of printers and questioned the need for printers in all computer classrooms. He said that now that classroom space for IT classes has been designated (and they do not necessarily need printers), the number of printers in computer labs will be reduced by one (there are currently two in many rooms). Also, the idea of having printers mapped only to the instructors’ workstations (and not to student computers) has been tabled.

III. New Business

A. Review of January 15th Senate meeting

1. College Pathways and ACP presented on College Central Network (collegecentral.com/nova), a program to link jobs and NOVA students. Students can post in their resumes and employers can list available jobs.

2. Classified pay study and adjunct pay study:

   a. NOVA was compared to three groups and found our classified staff is paid 10-15% below market. This would require a $700,000 investment to bring us up to par.

   b. Adjunct faculty members are also paid below average. In order to increase adjunct pay to match GMU pay would require $2 million; to increase adjunct pay by 3% would require an investment of $550,000.

3. The faculty and adjunct handbooks were brought up for discussion. In particular, Corey pointed out for Campus Council the section on advising and asked the Campus Council if faculty need more support or guidance in student advising, and, if so, what would be helpful.
4. A Senate member suggested a Faculty Senate member be on the presidential search committee.

B. Testing Center Policy

1. Kelly received an email from a faculty member regarding the 24-hour requirement for having make-up tests in the Testing Center. Kelly contacted Lynn and Del and reports that the requirement that faculty have tests in the Testing Center 24 hours before the test is given has been dropped.

2. Lynn reported that Manassas is the only campus that does not do hybrid testing.

C. 4th Floor Howsmon concerns

1. A faculty member wrote to Kelly with concerns about issues arising from the new Howsmon Hall 4th floor renovation.
   a. Keys: Campus Operations will make a copy of the keys and leave them with the campus police.
   b. Hanging items on walls outside the cubes: faculty will be allowed to hang items on the walls, as long as the items are not too heavy and use the appropriate hanging hardware.

D. Classrooms

1. Certain classrooms have problems: whiteboard issues, missing lecterns, etc. Alicia Tucker suggests forming a committee of faculty members to look into classroom issues dealing with the physical space and equipment. The faculty input would augment other sources of information for Campus Operations. Lynn Bowers is willing to take input from such a committee on issues dealing with whiteboards and other technical issues.

E. P-14 parking

1. Lisa Branson (financial aid manager) reports that she has P-14 employees who leave in the evening and do not feel comfortable walking to distant B-lot parking. This situation is exacerbated by the policy that P-14 employees still get free parking but must now park in B lots, not the closer A lots.

2. Kelly asked for input from the Campus Council into addressing the situation in (a) above. The Council recommended calling for a police escort.

F. Other issues

1. Lynn Bowers suggested that using SharePoint might be a better way to organize access to information going forward.

IV. Next Meeting Date: Friday, February 20th.