Manassas Campus Council 27 March 2015

In attendance: Barbara Lash, Kelly Usher, Lynn Bowers, Marcie Schreibman, Bill Woodard, Corey Esparza, Brendon Cunningham, Susan Givens, and Mary Ahn. Emily Southers from the Business Office attended as a guest.

I. Introductions

II. Approval of minutes of 20 February (via email poll)

III. Old Business

A. Keys for Howsmon 4th floor office keys
   1. Campus Operations has made copies of the office keys and they have been deposited with the police.
   2. The Campus Council recommends keys be left with the division secretary.

B. Handicapped Access
   1. Per and email from the Provost, funds from the 2015-2016 budget have been allocated for the installation of doors equipped for handicapped access.

IV. New Business

A. Emily Southers from the Business Office reports that Parking Services wants to change to hangtag parking permits as opposed to stickers.
   1. Kelly Usher voiced concern about the potential hassle involved when faculty members must get a temporary permit when they forget to retrieve their hangtags from their second cars.
   2. Council members voiced various concerns about this and requests that Parking Services survey employees about this before implementing the change.

B. Emily Southers reports that there will be a change in the tuition payment plan (no date has been set yet).

C. Manassas Campus Council elections
   1. Manassas Campus Council needs:
      a. two administrative faculty members (chosen by Provost)
      b. four teaching/professional faculty members (by ballot)
      c. one classified staff member (by ballot)
      d. four students (Marcie Schreibman is helping with this)
2. Ballots have been made and will be distributed on 27 March 2015 if possible

D. Major representatives to SGA (Student Government Association)

1. Marcie Schreibman requests input from the Campus Council on improving participation in the SGA. Some Council suggestions:
   a. providing credit for participation
   b. a presentation during orientation on the role of the SGA
   c. students could present at the beginning of classes at the beginning of the semester

E. Campus-wide activity hour (or two)

1. Marcie Schreibman suggested that one or two hours a week be left open from scheduled classes. This time could be used for meetings, training, and other activities.

2. Campus Council discussed this, and the consensus is that it would be difficult to do because classes are scheduled to serve the largest number of students possible.

3. One possibility would be to schedule the free hour on a one-semester trial basis.

4. Campus Council recommends that this idea be considered in the Provost staff meeting.

F. Student Town Hall: There will be a student town hall meeting on 22 April to provide a forum for students to voice their concerns.

G. Review of the March 19th College Senate meeting

1. The Patriot Center has set limits for participants/observers in the graduation ceremony.

2. The decision was made that the MEC graduation will be moved to a different site; the Senate disagrees with this decision and recommends we have one unified graduation ceremony.

3. Charlie Errico presented on the proposal for a reduced contract for faculty who choose phased retirement. He feels confident that this proposal will be approved.

4. Charlie Errico presented a draft policy on familial and consensual relations between employees and students with whom the employees have direct professional responsibility.

5. The Senate discussed the idea of having body cameras on campus police officers. Lynn Bowers suggested that they be placed in the infrastructure/
6. Charlie Errico updated the Senate on faculty evaluations. VCCS is putting together a best practices statement that addresses the issue of having measurable goals and a streamlining of the documentation for these goals.

7. Paula Smith brought up the idea of a “rolling start date” for the academic calendar and requested Charlie Errico take the idea to the CFAC.

V. Next Meeting Date: Friday, April 17th in the Provost's Conference Room