Course Description

ESL 007 helps students practice and improve listening, speaking, and study skills as needed for functioning successfully in academic, professional, and personal settings. It assesses students’ oral skills and includes as needed, practice with pronunciation, rhythm, stress, and intonation. The course provides exercises, practice, small and large group activities, and oral presentations to help students overcome problems in oral communication.

The purpose of ESL 007 is to give intermediate and advanced ESL students intense practice listening and speaking in large and small group situations, as well as practice in giving oral presentations. ESL 007 has been designed to prepare students for the oral communication demands that are normally encountered in an academic class at a college or university. To take this course, you must have competency in the English language as indicated by a placement test score or a teacher recommendation from a previous level or from other college courses. **Please note that you must pass ESL 007, ESL 005, and ESL 011 to move to Level Four.**
Goals and Objectives
Students will be able to participate successfully in large and small group discussions after they practice:
• expressing their ideas and opinions
• making decisions
• solving problems
• planning presentations
• using the resources available at NVCC to research a topic
• generating ideas
• focusing on a main idea
• organizing support
• delivering ideas clearly with correct pronunciation, stress, rhythm, intonation, and eye contact
• presenting an argument
• giving appropriate responses to oral instructions
• conveying different language functions such as agreeing, disagreeing, and asking for clarification

Course Requirements
In order to pass this course, you must:
• Attend class regularly. No more than five absences are allowed. If you miss more than five class sessions, you will fail the class. No exceptions will be made except for documented extraordinary circumstances that are beyond the student’s control. Being in class is essential for improving your listening and speaking skills, which is the purpose of this course. If you miss a class, you are still responsible for the material and must find out what occurred in the class from your classmates, the syllabus or the instructor.
• Participate in class activities.
• Complete all assignments on time.
• Maintain a passing average (75%) on tests and presentations. You will give approximately five planned presentations in class, and you must pass three of the five presentations to pass the class. You must pass the final examination to pass the class. In addition, you will give approximately three spontaneous speeches, which will be part of your class grade. The assignments, activities, tests and presentations count for 80% of your grade, and the final examination/presentation counts for 20%.

Plagiarized work will receive a grade of 0. If you are caught cheating or plagiarizing, your name and documenting information will be sent to the Division of Languages and Literature and kept in a file in the office.
Since you are a member of the audience (an audience/participant) for all speeches, you are expected to be present even if your speech is not given that day. If you are absent the day that you are to be an audience/participant, your speech grade will be lowered by one letter grade. The only exceptions are for documented excuses approved by me.

**ESL 007 Class Schedule**

**Week 1**
Pre testing

**Week 2**
Chapter 2 (Delivering Your Message) (Dale)
Chapter 1 (Pronunciation Tip) (Dale)
Outlining and Using Note Cards
Unit 1 (Global Business) (Blass)

**Week 3**
Chapter 3 (Putting Your Speech Together) (Dale)
Unit 1 Continued (Blass)
Process Speech (Handout and Assignment)

**Week 4**
Deliver Process Speeches (Speech #1)
Unit 1 Continued (Blass)

**Week 5**
Chapter 10 (Thinking on Your Feet) (Dale)
Impromptu Speech #1
Unit 2 (Art) (Blass)

**Week 6**
Test #1 (Chapters 1, 3, and 10 and Handouts)
Unit 2 Continued (Blass)
Chapter 5 (Speaking to Inform) (Dale)
Current Events Assignment & Preparation

**Week 7**
Current Events Presentation (Speech #2)
Chapter 7 (Participating in Group Discussions)
Unit 2 Continued (Blass)

**Week 8**
Symposium Assignment & Preparation
Unit 3 Psychology (Blass)

**Week 9**
Present symposium (Speech #3)
Impromptu Speech #2
Unit 3 Continued (Blass)

**Week 10**
Chapter 6 (Speaking to Persuade) (Dale)
Persuasion Speech Assignment
| Week 11 | Library Orientation  
Preparation for Persuasion Speech Assignment  
Unit 3 Continued (Blass) |
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| Week 12 | Deliver persuasion speeches (Speech #4)  
Unit 4 (Health: Medicine and Drugs) (Blass) |
| Week 13 | Test #2 (Chapters 5, 7, and 6 and Handouts)  
Unit 4 Continued (Blass)  
Chapter 11 (Using Idioms and Proverbs) (Dale) |
| Week 14 | Unit 4 Continued (Blass)  
Final Exam Speech Assignment |
| Week 15 | Impromptu Speech #3  
Final Exam Preparation |
| Week 16 | Final exam (Speech #5) |

Please note the following college policies that affect you:

- Students are expected to follow Information Student/Patron Ethics Agreement as posted in computer areas and academic integrity standards as set down in the Student Handbook.
- Students with disabilities are encouraged to contact a Counselor for Disability Services in CG 211 to discuss possible accommodations. All information is kept confidential and may increase your chances of success in the academic setting.
- Inform the instructor within the first two weeks of class if you have special needs or a disability that may affect your performance in this class.
- Every person on the campus should be cognizant of the Fire/Emergency Evacuation Procedures. In case of emergency, please follow the emergency procedure as discussed on the first day of class and as posted in the classroom.

Special Note

On occasion, we all need a favor. I have given you a form that allows one favor that you may need from me as your instructor. When needed, please mark the reason for the favor, sign the form, and submit it to me. If you lose the favor sheet, you lose the favor. Therefore, don’t lose it.