College Emergency Management & Planning Committee
February 26, 2015

Members Present: Brian Bales, Tripp DeRamus, Chief Daniel Dusseau, William Flagler, Jr., Connie Kirkland, Estela Landeros-Dugourd, Dr. Marleen McCabe, Steve Patterson, VP Steven Sachs, Cathy Simpson, Kathy Thompson

1. Introductions
   - Mr. Flagler informed the Committee that VP Dimkova is the new Chair of the Committee after VP Bansal’s departure.
   - Mr. Flagler welcomed Steve Patterson, the new Director of Facilities, to the Committee.
   - Committee members introduced themselves.

2. Review and Approval of Minutes
   - Chief Dusseau motioned to approve the minutes and Dr. McCabe seconded the motion.

3. Legislative Update- Sexual Assaults on College Campuses
   - Chief Dusseau said one of the main focuses of the legislation is mandatory reporting by victims (and some added mandatory reporting to local police).
   - The goal is to have a report to the governor by July.
   - Currently at NOVA, when individuals report they are a sexual assault victim it may or may not go to the College police. Based on actual reports to the College police last year, there were 10 sexual assaults including eight inappropriate touching incidents (two were discredited) and two rapes (one was a Loudoun contractual custodian who reported being raped by her contractual supervisor and the other was discredited).
   - Ms. Kirkland explained that some of the legislation that has been filed goes against the Clery Act and some against Title 9.

4. Threat Assessment and Care Teams
   - Ms. Kirkland explained the purpose and mission of the NOVA cares office.
   - Each campus has a CARE Team.
   - 75 – 80% of submitted Care Team reports come from faculty who are concerned about their students (financial issues, home issues, or potential mental health issues).
   - The Threat Assessment Team meets monthly to discuss reported student cases.
   - Mr. Flagler mentioned that Ms. Kirkland is in charge of the College’s Memorandum of Understanding (MOU) concerning mental health (in case of a shooting, etc.).

5. Inclement Weather- Process/Procedures-Update
   - Mr. Flagler mentioned an email received from a student who had a question regarding the College closing early at 5pm due to impending inclement weather. The student said she and others in her class wanted to know what to do in the case of their 4pm class that was supposed to end at 5:15 – should they end the class at 5pm or finish it at the scheduled 5:15pm. Mr. Flagler and other Committee members said they would use common sense and leave at 5pm due to the announcement that the College was closing at 5pm. Mr. Bales suggested using the same policy that is used in the morning -if the class starts at a time when the College is open, the class should be held unless the faculty member chooses otherwise.
• Mr. Flagler said he will propose something to the Committee for a future meeting that will include this situation.

6. Open Forum
• Chief Dusseau said the College had another Clery audit.
• Chief Dusseau mentioned that on Sunday, the 1st and again on the 8th, the Police will be holding their annual defensive tactics and active shooter training at the Alexandria campus.
• Chief Dusseau asked the Committee when an individual is no longer considered to be a student at NOVA. He explained that there have been several incidents where this has come up because the College Police can only tell individuals to leave a campus if they are no longer a student. However, if they are still considered to be a student, the Dean has to give them due process. The Committee noted that the student handbook states that individuals are considered to be a student for three years after they take their last class. Ms. Kirkland said this is a VCCS policy, not a NOVA policy and it also poses a problem for NOVACares and Title 9. Dr. McCabe said this issue should go to VCCS and the Attorney General because it has too many ramifications for the College.

7. Announcements
• Mr. Flagler told the Committee that the College will be participating in the statewide Tornado Drill on March 17th @ 9:45am. All faculty, staff, and students on campuses or off-campus locations will be required to participate.
• The next meeting will be held on March 26th at 7630 Little River Turnpike, Suite 900 at noon.