May 29, 2015 Clery Committee Notes:

In attendance:

Stephen Brunelle, William Jacoby, Laura Siko, Sara Boyd, Brenda DeRamus, Michael Turner, Shauna Davis, Steve Mrowka, Brian Anweiler, Kimberly Evering, Stephanie Smith, Cleopatra Magwaro, Therman Coles, Steven Mosley, Delores Scott, Mark Kidd, Takesha McMiller, Maria Liappis.

Meeting Notes:

- Stephen Brunelle reminded everyone in attendance that this was an official college committee and the notes would be published to the Clery Committee webpage. [http://www.nvcc.edu/emergency/committee/clery.html](http://www.nvcc.edu/emergency/committee/clery.html)
- Welcome and introduction of members
  - Each member introduced themselves to everyone in attendance
- Policy Review
  - Clery Policy:
    - Stephen reminded everyone in attendance that the Clery policy required everyone employed at NOVA (regardless of status) to take the Clery training available on NOVA Academy
    - Stephen highlighted that the training required of the Clery Policy did not match the training requirements from HR. HR training requirements only apply to full-time faculty and staff and not p-14’s, or adjunct faculty. Maria Liappis advised there would have to be a presentation made to Admin Council to change the HR requirements
    - Stephen highlighted the non-campus location tracking of two or more days within the Clery policy
  - Victim’s Rights Provisions
    - Stephen presented the document to committee members and advised this document could fulfill the VAWA requirements that victim’s receive their options in writing when involved in situations of Sexual Assault, Stalking, Domestic Violence, and Dating Violence which could occur outside of the NOVA Clery Geography
  - Rights of students & employees accused of sexual misconduct
    - Stephen presented this document for review
  - Sexual Misconduct
    - Stephen presented this document for review
    - Therman explained the document’s creation and approval process and highlighted key factors included within the document
- Clery Training NOVA Academy Update
  - Stephen explained the present Clery training would be replaced by a newer version which would become available on July 1, 2015. This new training would include information related to the required VAWA training to include bystander intervention training
Stephen advised he would send members of the committee documentation for NOVA academy to register p-14, contractors, and adjunct faculty to take the Clery training (see attached)

- NOVA Clery compliance website review
  - Stephen brought up the NOVA Clery compliance website and showed the members where information could be found

- NOVA Non-Campus Location Update and discussion
  - Stephen provided a print out to members of the locations associated with NOVA’s non-campus Clery geography
  - Stephen advised he would send out a copy of the electronic version of the non-campus locations to committee members (see attached)

- NOVA’s 2014 Annual Security Report Update
  - Stephen provide an update on which divisions/departments at NOVA had provided statistics and which divisions/departments had not

- Confidentiality issues
  - Stephen highlighted that from a Clery perspective because everyone at NOVA was a CSA that there could not be a true confidentiality since Clery requirements needed the statistical information which could still be done with the confidentiality of personal identifiable information except for instances which would be mandated under Virginia law for child abuse
  - Stephen advised there could be alternative requirements under new laws set to become active on July 1, 2015, as well as other Title IX implications

- Round table discussion (open agenda)
  - Dean Scott (Alexandria) requested an in-person Clery training for her staff