

F-1 Change of Status Policy Acknowledgment

This form must be completed by individuals seeking to obtain a Change of Status I-20 form (Certificate of Eligibility Form) from Northern Virginia Community College. By completing and signing this form you certify the following:

- 1. I am eligible to apply for a change of status to a non-immigrant F-1 based on my current visa status.
- 2. I understand that I must submit my applications to both NOVA and USCIS before my current eligible status expires or my application will not be eligible for change of status.
- 3. I understand my current visa status must be valid <u>at least one month</u> <u>beyond</u> the submission date. This is calculated only after all pieces of the application have been submitted and are complete and is based on NOVA international admission deadlines.
- 4. I understand that if USCIS has not approved my petition for a change of status by the program start date listed on my I-20 form, NOVA will defer my start date to the next semester up to three semesters. If I do not respond to emails from NOVA requesting an update to my COS application within the time requested, my I20 status will be canceled by NOVA.
- 5. If my I-901 SEVIS F1 Processing fee is not paid on-line at the time of my application, USCIS will not review my petition to change status and NOVA will not be able to defer my application. This fee is separate from the NOVA application and I-539 "Application to Change Non-immigrant Status" filing fees.
- 6. I am aware that I also have the option of traveling back to my home country to apply for the F-1 visa. I <u>cannot use</u> my COS I20 to apply from overseas.
- 7. I understand current processing times for Change of Status applications vary and is dependent on USCIS and not NOVA.
- 8. Once my COS is approved by USCIS, I must notify OIS immediately to enroll in a full course of study for the next available semester or my status will be terminated.
 - 9. I understand NOVA's international advisors and staff are not qualified to provide legal advice due to each individual's unique case and can only provide basic guidance regarding the I20 application process.

Applicant Information					
Applicant Name:					_
Email:					
Telephone:					•
Signature acknowledging the above guidance:			Date:		
Current Visa Status information					
What is your Visa Type?					
When does your current visa status expire? (194 expiration date for B1, DS2019 end date for J1) I have sought legal advice from a lawyer	Yes	No	I plan to		
For OISS use only					
Date reviewed:		Approved by _			_
Current status:/ Gap:	days	Deferral:		/	
Program start date (I-20):					