

BUSINESS MANAGEMENT:
Business Information Technology
Career Studies Certificate

AL, AN, LO, MA, WO, ELI

Purpose: The curriculum is designed to provide the foundations of business information technology and the first award for persons who intend to pursue certificate and/or associate degree programs in business-related fields. The courses in this career studies program provide foundations in basic business practices that can be applied to a variety of certificate and degree programs.

One Semester		Credits
BUS	100 Introduction to Business	3
—	BUS, IT, or AST Elective	3
¹ ENG/CST	Elective	3
ITE	115 Intro to Computer Applications & Concepts	3
² —	Social Science Elective	<u>3</u>
Total		15

Total credits for the Business Information Technology Career Studies Certificate = 15

¹ The ENG/CST requirement may be met by ENG 111 or other ENG courses approved by your advisor, or by CST 100, 110, 115, 126, 227 or 229.

² The social science elective may be selected from the social/behavioral sciences courses listed under General Education Electives.