

BUSINESS MANAGEMENT:

Business Information Technology

Career Studies Certificate

AL, AN, LO, MA, WO, ELI*

Purpose: The curriculum is designed to provide the foundations of business information technology and the first award for persons who intend to pursue certificate and/or associate degree programs in business-related fields. The courses in this career studies program provide foundations in basic business practices that can be applied to a variety of certificate and degree programs.

* Graduation requirements are certified by a faculty advisor at a campus offering this major.

One Semester		Credits
BUS	100 Introduction to Business	3
___	BUS, IT, or AST Elective	3
ITE	115 Intro. to Computer Applications & Concepts	3
___	ENG/SPD Elective	3
¹ ___	Social Science Elective	<u>3</u>
	Total	15

Total credits for the Business Information Technology Career Studies Certificate = 15.

¹ The social science elective may be selected from the social/behavioral sciences courses listed under General Education Electives.