

BUSINESS MANAGEMENT:

Public Management

Certificate

WO, ELI*

Purpose: The certificate in Public Management is designed to offer the student a credential for entry-level governmental or non-profit positions or to advance one's career in that sector. In addition to the governmental positions, and the not-for-profit arena, employment opportunities exist in trade organizations, lobbying/governmental affairs, public affairs, out-sourcing/contracting out organizations, and the public service/public safety field.

Recommended Preparation: The student should possess a proficiency in high school English and a strong background in basic arithmetic operations.

*Graduation requirements are certified by a faculty advisor at a campus offering this major.

One Year		Credits
1st Semester		
BUS	100 Introduction to Business	3
ENG	111 College Composition I	3
MTH	151 Math for the Liberal Arts I	3
PBS	100 Intro. to Public Administration	3
PBS	105 Personnel Management	3
SDV	Elective	<u>1</u>
Total		16
2nd Semester		
ACC	211 Principles of Accounting I	3
BUS	201 Organizational Behavior	3
PBS	116 Public Budgeting & Finance	3
PBS	240 Constitutional Law	3
PLS	211 U.S. Government I	<u>3</u>
Total		15

Total credits for the Public Management Certificate = 31.