Pre-requisites

- Students must be able to read and write at the college level.
- Students must be program placed in one of NOVA’s IT or CSC certificate or degree programs.
- Students must have completed at least nine (9) credit hours of an ITD, ITE, ITN, ITP, or CSC course prefix.

Major Topics

- **Job Market Trends** and the technologies most in-demand.
- **Career goal** setting and preparation.
- **Importance of a college degree**.
- **IT certifications** and how they complement the college degree.
- **Resume Building** and techniques to maximize employment opportunities.
- **Best practices** for successful interviewing.
- **Workforce readiness skills** and competencies including soft skills (e.g. verbal and written communication; interpersonal relationship and team building, professionalism, dependability and reliability, adaptability and initiative, problem solving and decision making).

ITE 295—IT Careers: What Employers Expect

This course will provide job search insight, including choosing a focused IT career path, learning how to stand out from the crowd, developing the “tools” to be successful, and learning how to execute an effective job-seeking game plan.

Annandale Campus, Spring 2014
March 19-May 10, 2014 (Wednesdays, 2:00-4:00pm one credit hour)

For more information, please contact:
Maria Rynn, Assistant Dean for Information Technology
Ioana Hartshorn, Administrative Assistant, ihartshorn@nvcc.edu

General Course Purpose

The two biggest challenges for recent college graduates entering the job market are getting IT industry recruiters to review their resume and obtaining an interview. This course unites the academic and business worlds to give the students a view of the hiring process from the perspective of IT recruiters. Students will be better prepared to start, conduct, and finish their IT job search.

Student Learning Outcomes

Upon successful completion of the course, the students will be able to:

- Identify current and future job market trends and technologies in the IT industry.
- Identify the top eight (8) most in demand IT-related positions.
- Conduct an effective job search.
- Identify industry qualifications (college degrees and/or industry certifications needed).
- Develop a resume to enhance job placement and maximize chances of being short-listed.
- Learn to apply seven (7) effective interviews tips.
- Develop strategies for accomplishing long-term career goals.
- Understand and demonstrate IT workplace readiness skills and competencies.
- Learn effective communication skills—verbal and written.
- Learn to function as a member of a team (small or large groups).