Northern Virginia Community College Board Meeting

May 16, 2011

Agenda

4:00 – 6:00 p.m.

Manassas Campus

Room # 317

A. CALL TO ORDER

B. CHAIR’S REPORT

1. President’s Evaluation
2. Board Self-Evaluation
3. July 18 Board meeting at Brault at 4:00 p.m. (If needed)

C. SPECIAL RECOGNITION

Mr. Kyle Stevenson - Jack Kent Cooke Scholar Award

D. SPECIAL REPORT

Manassas Reports:
SYStemic Solutions Update – Ms. Amy Harris
Update on Phase III, Parrish Hall Building – Dr. Hortense Hinton

E. PRESIDENT’S REPORT

1. Commencement
2. Highlights of the 2010-11 Academic Year
3. FY 2012 Budget Outlook
4. Report on Administrative Council- Composition and Function

F. CONSENT AGENDA/ADMINISTRATIVE ITEMS:

1. Approval of the NOVA Board Minutes:
   March 21, 2011 Minutes -Enclosed
   April 18, 2011 Evaluation Meeting Minutes
   (To be forwarded next week) TAB #1

RECOMMENDATION: Approval of the Northern Virginia Community College Board March 21, 2011 and the April 18, 2011 minutes as presented.
Budget Committee:

   RECOMMENDATION: The Northern Virginia Community College Board has reviewed the Quarterly Statement of the Auxiliary Parking Fund Budget for the period July 1, 2010 through March 31, 2011 and approves it for record purposes.

   RECOMMENDATION: The Northern Virginia Community College Board has reviewed the quarterly report of the Other Auxiliary Enterprises Fund Budget for the period July 1, 2010 through March 31, 2011 and approves it for record purposes.

   RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approved the Quarterly Statement of the Local M&O Budget for the period July 1, 2010 through March 31, 2011. Further the Board directs that the administration provide copies of this statement to the executive officers of each of the cooperating political jurisdictions.

5. Quarterly Report – Non-State Funded Investments as of March 31, 2011  
   RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approved the Quarterly Report of Non-State Funded Investments of Northern Virginia Community College as of March 31, 2011.

Building and Sites Committee:

6. Project Status Report – Building and Sites Committee  
   RECOMMENDATION: The Northern Virginia Community College Board approves the Project Status Report as presented for record purposes.

Curriculum and Community Relations:
7. Approval of the Advisory Committee Recommendations

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approved the following recommendations for members of the Advisory Committees:

TAB # 7

Ms. Mona Calhoun – Health Information Management
Mr. Dennis Clifford – Travel and Tourism
Mr. Jason Dreyer – Communications and Design
Ms. Sarah Maybach – Medical Laboratory Technician
Ms. Terrie McCray – Health Information Management

(Attachments to Curriculum and Community Relations Committee only)

8. Discontinuance of the Automotive Emissions Certificate

RECOMMENDATION: The Northern Virginia Community College Board approves the discontinuance of the Automotive Emissions Certificate effective fall 2011. TAB # 8

9. Discontinuance of Electrical Technician Certificate

RECOMMENDATION: The Northern Virginia Community College Board approves the discontinuance of the Automotive Electrical Technician Certificate effective fall 2011. TAB # 9

10. Discontinuance of the Food Service Management Certificate

RECOMMENDATION: The Northern Virginia Community College Board approves the discontinuance of the Food Service Management Certificate effective fall 2011. TAB # 10

11. Discontinuance for the Hotel Management Certificate

RECOMMENDATION: The Northern Virginia Community College Board approves the discontinuance of the Hotel Management Certificate effective fall 2011. TAB # 11

G. ACTION ITEMS:

Budget Committee:

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approved the Auxiliary Parking Fund Budget for fiscal year 2012, in the amount of $6,779,360.  

TAB # 12


RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approved the Other Auxiliary Enterprises Budget for fiscal year 2012, in the amount of $3,291,985. The Board authorizes the administration to make adjustments between line items and budget categories that do not affect the total budget, with the stipulation that such adjustments will be reflected in the next quarterly report submitted by the Board.  

TAB # 13

3. Parking Fees and Fines, Fiscal Year 2012

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approved the attached schedule of parking fees and fines for Fiscal Year 2012.  

TAB # 14

Building and Sites Committee:

4. Utility Easement, Phase III, Manassas Campus

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approved the utility easement required by NOVEC for the Manassas Campus Phase III project and approves it for forwarding to the State Board for Community Colleges for approval.  

TAB # 15

5. Renovation of Howsmon and Colgan Hall Lobbies and Hallways

RECOMMENDATION: The Northern Virginia Community College Board recommends that the State Board for Community Colleges approve the proposed project for construction.  

TAB # 16

6. Medical Education Campus, Easement for Springfield Metro Center II

RECOMMENDATION: The Northern Virginia Community College Board recommends that the State Board for Community Colleges approve the easement.  

TAB # 17

7. Annual Building Permit Authority Activity Report – Calendar Year 2010

RECOMMENDATION: The Northern Virginia Community College Board has reviewed and approved the Annual Building Permit Authority Activity
Nominating Committee Report:

Report on the 2011-12 Nominating Committee

RECOMMENDATION: The 2011-12 NOVA Board Nominating Committee (Mr. Xu, Dr. Violand Sanchez and Dr. White) will present nominations for Chair and Vice Chair of the 2011-12 NOVA Board.

H. NEW/OTHER BUSINESS

CALL FOR EXECUTIVE SESSION:

Dr. James White, Chair of the Board, will request a motion to go into closed session to discuss a Personnel Matter.

“THE NORTHERN VIRGINIA COMMUNITY COLLEGE BOARD, IN ACCORDANCE WITH SECTION 2.2-3711(A)(1) OF THE CODE OF VIRGINIA, CONVENE IN CLOSED SESSION TO DISCUSS MATTERS RELATING TO SPECIFIC OFFICERS, APPOINTEES OR EMPLOYEES OF THE COLLEGE, UNDER THE PERSONNEL EXEMPTION OF THE VIRGINIA FREEDOM OF INFORMATION ACT.

I. ADJOURNMENT

Senator Colgan Reception - Immediately following in the Colgan Library

The Manassas Campus has planned a reception for Senator Colgan in the Colgan library for the donation of legislative journals and documents during his time in the Virginia Senate to the Manassas campus library.