Achieving the Dream Core Team Meeting
September 17, 2013, 2:30-4:00 pm

In attendance
George Gabriel (CS)                      Susan Givens (MA)
Jennifer Richardson (WO)                 Tanya Ingram by phone (WO)
Pat Gary (MA)                            Karen Doheney (WO)
Molly Lynch (MA)                         Kathy Lloyd (AN)
Frances Villagran-Glover (AL)           Guests:
Jarice Risper (MEC)                     Keri Bowman (CS)
Michael Brazie (LO)                     Charlotte Calobrisi (AN)
Stephen Clarke (LO)                     Rashmi Chilka (AN)
David Epstein (WO)                       

Overview of Student Success Task Force work on ATD policy change implementation
Dr. Gabriel reported that the Student Success Task Force had met several times over the summer to start making plans for implementation of the ATD policy change recommendations. The group started with about 18 people and grew to about 25 as more people were added. The group tried to include representatives from various stakeholder groups. Two important groups that were represented were IT to help with peoplesoft issues and also the communication/marketing team to help get the word out about these changes. The Student Success Task Force was divided into three subgroups each of whom worked on a separate set of policy changes. He noted that the leadership of the College is behind implementing these changes. He also reminded the team to remind people that these are achieving the Dream policy changes since they grew out of ATD.

Updates from Student Success Task Force subcommittee leads

Mandating placement tests and mandating placement into developmental courses (if tested into them)
Charlotte Calobrisi was the lead for the subgroup tasked with implementing the policy changes for mandatory placement testing and mandatory placement into developmental courses (if a student tested into them). She shared several things her subgroup had discussed. These included:

1) Needing to make sure there was adequate staff in the testing centers
2) Needing to identify students who might be exempt from taking the placement test (e.g. because of an AP or SAT score)
3) Identifying who can remove blocks on accounts
4) Looking at preparation for the placement tests. There was some discussion of mandating test preparation before taking the placement tests which is being done at some other school
5) Once students place into developmental courses, figuring out how to advise students who only need a little developmental math or English. What other courses should they be advised to take?
6) Needing a communication campaign so students and parents know about these changes

Eliminating late registration
David Epstein was the lead for the subgroup tasked with implementing the policy changes for eliminating late registration. He shared several things his subgroup had discussed. These included:
1) This policy change impacts ALL students- not just first time to college students. It also applies to all delivery methods.

2) The definition of late registration the group decided on would be that the last day to register would be the day before the class session started.

3) The group recognized there may be difficulty defining exceptions (if any) and deciding who has the ability to grant exceptions and getting consistency across the college in handling these issues.

4) It was also noted that enrollment management may also be an issue in considering faculty workloads and offering alternatives for students (e.g. 12 weeks).

5) Again, it was pointed out that a communication campaign was needed so students and parents know about these changes.

The team pointed out that there may need to be a way to put a “Do Not Drop” in place for students who are waiting for financial aid or other money (e.g. from a hospital) to come through. They have “registered” but not yet paid. There was also a question of how this policy applies to students who are switching sections, etc.

**Mandating NSO/SOAR, SDV, and Advising**

Keri Bowman was the lead for the subgroup tasked with implementing the policy changes for mandating NSO/SOAR, mandating completion of SDV, and mandating first year advising. She reported her team had discussed the following issues:

1) The need to have unified consistent message across the college about these changes- that starts soon!

2) That it was important to have the ability to put holds on students accounts (e.g. registration prevention) when students do not comply with the mandates.

3) The subgroup thought it was more important to mandate SOAR rather than NSO.

4) With mandating completion of SDV, they needed to find a way to catch those who did not pass SDV or who enrolled in SDV and then dropped it.

The team raised the issue of the ABLE test. It was pointed out that ABLE test is free while SDV costs money as students must pay for 1 credit hour. There was concern there might be a capacity issue for ABLE testing.

**Newer developments regarding ATD Policy Changes Implementation**

Dr. Gabriel thanked the subgroup team leads for sharing their work with the team. He noted he recently made a presentation to Administration Council with suggestions of how to proceed at this point. Briefly, the current plan is to break into four technical teams. Each team will have an IT representative and a communications representative. Each team will be tasked with figuring out the “nuts and bolts” for successful implementation including needed resources and a timeline with milestones that need to be achieved. The technical teams would be made of front line staff who know a particular area. This plan is currently under review.

**Discussion of plans for ATD Celebration of Student Success at the campuses**

In the Spring the team had discussed having an ATD Celebration of Student Success. The original idea was to have each campus do an event during the same week. Most campuses are planning something for the week of September 30-October 4. Loudoun shared that they would
like to use a later date. Specifically, they are looking to do something on October 31 with a
Halloween theme- NOVA nightmares and how to avoid them. The team really liked this idea.
Each campus should send Molly the dates and times of their event and a brief summary of what
they are planning so it can be put on the ATD blog, published in Intercom, and also shared
through the Public Information Office.

**ATD Annual conference**
The ATD DREAM conference is scheduled for February 24-27 in Orlando, FL. NOVA will submit at least
one- possibly two- proposals for presentations. There was a suggestion that we take students to the
conference this year. The consensus was that this might be a good idea. Each campus was to nominate
one student who might attend the meeting.

The next meeting is scheduled for October 22, 2013 from 2:30-4:00 pm.