Meeting Notes, Achieving the Dream, November 10, 2009

The meeting convened at 2:00. Members in attendance: Dan Lewis, Jacqueline Gibbons, Frances Villagran-Glover, Bobbie Gershaman, Jane Serbousek, Cate Keaser, Carol Sinwell, Cheri Spiegel, Laura Franklin, George Gabriel, Kathy Lloyd, Tony Tardd, Pat Gary

AtD Strategy Institute: Jane’s AtD presentation for the strategy institute was approved.

QEP: Alison Thimblin provided overview/status of QEP.

Learning Communities: discussion regarding faculty who are doing learning communities that aren’t endorsed/supported by Achieving the Dream. Jane has done a good job to establish the protocol for running and assessing learning communities.

Focus groups: Kathy will be conducting focus groups in February for students who were in learning communities in the fall semester.

Math Task Force: WO coming up with protocol with MA 1; Math Task Force needs to follow up with AtD in January.

Developmental English task force set up: focus is English 3 and English 5; English Task Force needs to follow up with AtD; Follow up: Kathy Lloyd and Dan Lewis need to identify a developmental English faculty member who can participate on both the task force and the AtD.

Supplemental Instruction: Kate attempting to pilot supplemental instruction at the campuses. We need to do supplemental instruction with appropriate protocols in place. Perkins funding priorities may be revamped.

FYE: developing protocol for data collection i.e. assessment for FYE SDV class, FYE mentoring program.

SDV: incorporate use of LASSI for evaluation.

Deans Working Group will propose that any faculty member at the college with appropriate training could teach SDV classes. Kathy asked that we set up a date for AtD to meet with DWG to discuss this issue.

OIR report: George Gabriel provided overview of Summer 2009 New Student Orientation data, which was discussed in detail by Admin. Council. Follow up: AtD Core Team needs to provide follow up to DWG regarding improving NSO. Concern regarding enrollment patterns for NSO attendees; so many aren’t take developmental courses.

Professional Development: Jane reported that 34 have enrolled in Kingsborough workshop on November 20; we’re going to have the workshop at AL. Laura working on cooperative learning program workshop in spring 2010; discussion regarding logistics/target audience for this workshop

Grant proposal subcommittee: Frances and Stacy will serve; Dan Lewis will chair. President’s initiative for grants running on separate track. We’ll go after a series of grants.
Campus plans and inventory of campus activities:

- **ELI**: several faculty are interested in getting focus group training; interest in pairing SDV with ENG 3; some discussion of dividing up ENG 3 in pieces; several members rotated off after several years;
- **AN**: Provost forums have been very successful; next one on teaching strategies; strategy for the year based on community-building: mentoring, faculty presence/engagement, external partnerships, internal partnerships, and SDV in the disciplines;
- **AL**: Reviving the campus team; video presentation on Discounted Dreams for students and faculty members; campus will be exploring partnership with school system; interest in reconceptualizing student services—transition to student life with important service learning community;
- **WO**: had recent program on developmental English orientation; will be doing another program on Discounted Dreams; looking to conduct some more focus groups; student success mini-grant;
- **MA**: brown bag gatherings: teaching tips program; blackboard competencies; new focus on adjunct faculty training; publishing newsletter; focusing on mentoring program for full-time faculty;
- **LO**: adjunct faculty conference; Stacy has organized two workshops: discipline issues and using technology in the classroom.

**Focus groups at Annandale**: Kathy will train a couple of faculty to do focus groups.

Meeting adjourned at 4:10 p.m.