Members Present: Bob Carroll Co-chair, Virginia Pates Recording Secretary, Ralph Nicastri, Nancy Chamberlain, Nancy Minogue, Jenny Sullivan, Cheri Bridgeforth, Sana Hilmi, Kevin Sheehan, Shelly Slaey, Dan Franssell, Jennifer Sayasithsena.

Visitor: Bruce Ghofrany

1. January 14, 2013 minutes were approved.

2. Wireless Antennae:

Bruce reported that the details of the installation are still under review. He stated that the challenge was to create a secure mount for the antennae. He will send a picture of the secure mount and details of the location when available to the Beautification committee.

3. Subcommittee Updates:

a. Podium:

- Kevin reported that members of the CE center staff are currently repairing the existing podium, and that they had received a new logo, but it does not fit the podium.
- Kevin has also submitted a proposal for a new podium, which is projected to cost around $8000.
- Kevin also reported that he received funding for a new projection screen in the CE theater.

b. Nature Trail:

- Bob Carroll presented the Beautification Committee’s web page with links to our minutes and the Nature Trail maps. He stated that Karen Bushaw-Newton and Lisa Williams are developing information about the trees to be linked to the map. Shelly Slaey volunteered to turn the map into an interactive document with Karen and Lisa’s content.
- Virginia Pates is working with students to create markers for the trees on the Nature Trail. Nancy Chamberlain suggested an emphasis on durability and will provide information about commercial landscape markers shaped like rocks that can be customized with handmade tiles. Virginia will research cost and timing and will report back at the next meeting with estimates and suggestions.
Virginia and Nancy also discussed Memorial, Heritage and Arbor Day trees. Virginia and Nancy are collecting a list of memorial, etc. trees for special markers to include the memorial tree for Pam Leggat as suggested by Jenny Sullivan.

Bob reported that the Nature Trail is 1 ¼ miles long.

Nancy also reminded us that April 22nd is the Green Festival, and a Planting Day will be held for the new Sustainability Garden on April 25th with Nancy’s students providing most of the labor. A Grand Opening ceremony will take place at 1:30pm on the 25th.

c. Tunnel:

- How to hang? The first idea discussed was a rail and hanging hardware similar to that in the Ernst Center art gallery. Kevin stated the advantage of this system is that it is inexpensive, but the disadvantage is that the tunnel is sloping, creating a difficult space to install the level rails. He stated that a museum-quality hanging system would be $90,000, and the rail system would be about $2000. Cheryl Robinette is getting prices for hardware.

- Nancy then suggested installing poster-sized display cases, staggered so displays along the tunnel will have a display section followed by white space. If displays on one side, opposite side would be white so at any section, only one side will have displays along the walls. This was a popular idea ("Like the London Underground"), and Nancy suggested Cheryl and Kevin explore the costs involved. It was agreed that using display cases would protect the displays.

- What to hang? Displays should emphasize student activities and Bob mentioned displays of faculty and students interacting would be appropriate. Sana suggested that each department have a section. All agreed that the space could be used to promote programs and events. Bob suggested members start thinking about appropriate displays. Nancy thinks we should develop a set of guidelines for what are appropriate displays.

d. Smoking:

- Jennifer is working with the SGA, and one of their projects is a survey of the smoking habits, attitudes and policy recommendations of smoking and non-smoking students, and she will share the results of this survey with our committee.

- Nancy reported about small, foil pouches for cigarette butts that were in the past given out by a college group, and very popular with the students. She stated this was a successful program and should be resumed.

- Bob Hull via email indicates he is going to follow up on a grant opportunity funded by the 2014 Cigarette Litter Prevention Program. These grants are intended to primarily
purchase and promote portable pocket and/or portable auto ashtrays but can cover some other costs as well.

e. Door signs for emergency personnel:

- Nancy intended the signs as an option, and not required. At Christine Holt’s suggestion, Bob invited Will Flagler and he agreed to attend our March meeting to discuss the emergency signs on doors, and Bob will also extend an invitation to Building Wardens.


Meeting adjourned at 4 PM. Next meeting is Tuesday March 18 at 3 PM in CM-332.

Respectfully submitted,

Bob Carroll and Virginia Pates